REDMOND CITY COUNCIL
PUBLIC ADMINISTRATION AND FINANCE COMMITTEE/
SPECIAL MEETING SUMMARY
Council Conference Room, City Hall
Tuesday, November 8, 2011

Council	**Staff**
Hank Margeson, Chair	Mike Bailey, Finance and Information Services Director
Kim Allen	Shannon Olsen, Senior Financial Analyst
Hank Myers	Julie Howe, Compensation Programs Manager
Richard Cole *(Attending Council Member)*	Pamella Holtgeerts, Senior Human Resources Analyst
John Stilin *(Attending Council Member)*	Michelle M. McGehee, CMC, City Clerk

Convened: 4:30 p.m. Adjourned: 5:00 p.m.

MEETING SUMMARY

Committee Chairman Margeson called the meeting to order and overviewed the agenda.

Professional Leave for Exempt Employees in AFSCME

Ms. Julie Howe, Compensation Programs Manager, stated that the AFSCME bargaining unit contract has been rolled over a few times since 2008. Recently an issue has arisen with the only exempt employee in the bargaining unit. The request is for a Memorandum of Understanding (MOU) that grants professional leave for that employee to match what other employees receive. It is a form of compensation for not receiving overtime. This will go on the consent agenda.

Healthcare Management-Wellness

Pamella Holtgeerts, Senior Human Resources Analyst, provided an update on Healthcare Management for the Redmond Medical Plan. In 2008 the Council approved funds for a disease management program and a health risk questionnaire incentive that had 293 participants. In 2010, the Affordable Healthcare Act eliminated that incentive, resulting in only 50 people participating in the health risk questionnaire for that year. Participation in the disease management program also declined. In 2011 there was only one participant which caused the program to end on November 1, 2011. The Wellness Committee is working to build activities into a more robust program, focusing on individualization. Ms. Holtgeerts has found that incentives are critical to encourage higher participation rates.

General discussion ensued regarding what kind of incentive-based programs will be instituted. Can the bargaining unit encourage people to participate in the wellness programs?

Monthly Financial Report

Mr. Mike Bailey, Finance and Information Services Director, stated that the quarterly report was recently presented to the Council, and the October 2011 sales tax is keeping pace with the budget.

Ordinance Re: 2011-2012 Budget Adjustment

Ms. Shannon Olsen, Senior Financial Analyst, said that this is the second budget adjustment for 2011, and will go on the consent agenda. The adjustment documents grants and other activity.

Ordinance Re: 2012 Property Tax Levy

Ms. Shannon Olsen, Senior Financial Analyst, stated that every year the Property Tax Levy must be updated. This is the typical ordinance that would be brought to the Council. It includes the one percent increase on the general levies from 2011, which is approximately $209,000. There was a three percent decline in assessed valuation. This ordinance will go on the consent agenda.