

REDMOND CITY COUNCIL
PUBLIC ADMINISTRATION AND FINANCE COMMITTEE/
SPECIAL MEETING SUMMARY
Council Conference Room, City Hall
Tuesday, December 13, 2011

Council

Hank Margeson, Chair
Kim Allen
Hank Myers (*not attending*)
Richard Cole (*Attending Council Member*)
John Stilin (*Attending Council Member*)
Pat Vache (*Attending Council Member*)

Staff

Mike Bailey, Finance and Information Services Director
Malisa Files, Deputy Finance Director
Michelle M. McGehee, MMC, City Clerk

Convened: 4:30 p.m.

Adjourned: 5:12 p.m.

MEETING SUMMARY

Committee Chairman Margeson called the meeting to order and overviewed the agenda.

Monthly Financial Report

Mr. Mike Bailey, Finance and Information Services Director, provided a report to the Committee on the October 2011 data.

- The General Fund is ahead of budget by nine percent largely due to a one-time sales tax collection that occurred earlier in the year.
- Property tax is stable.
- Utility tax is trailing behind budget at this time. Mr. Bailey feels it will catch up later in the biennium.
- Licenses and permits are very close to budget.
- Intergovernmental is ahead of schedule due to the payment from Fire District No. 34.
- Fines and forfeitures are on track with the last biennium.
- Arts expenditures are 21% below budget.

Performance Leadership Team Recommendations Re: City's Performance Dashboard

Mr. Mike Bailey, Finance and Information Services Director, stated that a team was created to construct a performance dashboard that includes six goals:

1. Diverse and vibrant range of businesses and services.
2. Live, learn, work, and play in a green and clean environment.
3. A sense of community and connection with others.
4. A well-maintained City whose transportation and infrastructure keeps pace with growth.
5. City government is responsible and responsive to residents and businesses.
6. Safety at work, home, and play.

Staff will be trained on the creation and framing of Budgeting by Priorities offers that follow the performance dashboard.

General discussion ensued regarding clarification of the metrics for the infrastructure and growth goal.

State Auditors Overhead Cost Allocation Performance Audit

Mr. Mike Bailey, Finance and Information Services Director, stated that the City is using new practices for allocating overhead costs. The auditor questioned whether some departments were overcharged based on the outdated practices from 2009. Mr. Bailey does not believe that is the case, so the departments do not need to be reimbursed. A public hearing is scheduled for January 2012, as required by State law. Mr. Bailey will make a brief presentation.

King County Advanced Life Support Levy Update

Ms. Malisa Files, Deputy Finance Director, provided an update on continuing the Advanced Life Support (ALS) Levy reauthorization for another six-year period from 2014-2020. This levy will be taken to the voters in 2013. The governing board, comprised of King County Council Members and Chairs of the various committees, will go through a budget process for the ALS. The recommendation for the amount of the levy will be presented to the voters in 2013.

General discussion ensued regarding if there is data published on who ALS serves, so information can be provided to voters.

Sammamish Joint Fire Service Support Update

Ms. Malisa Files, Deputy Finance Director, stated that the City of Sammamish approached the City of Redmond in 2009 concerning ending their contract with Eastside Fire and Rescue and having Redmond provide fire services for Sammamish. Approximately six to eight months later, Sammamish came to an agreement with Eastside Fire and Rescue, to continue a contract with them ending in 2014. The City of Redmond stated that they could not evaluate the City of Sammamish joining Redmond Fire Services during a budget year; however, in 2013 Redmond will consider evaluating Sammamish.

General discussion ensued regarding if the City of Redmond provides ALS service and maintenance to the City of Sammamish.