AM No. 10-194 (C4)

MEMO TO: City Council

FROM: John Marchione, Mayor

DATE: October 5, 2010

SUBJECT: **APPOINTMENT OF SALARY COMMISSIONERS**

I. RECOMMENDED ACTION

Confirm the Mayor's appointment of the following seven candidates to the Salary Commission:

Mary Bourguignon
Sally Chen
David Chicks
Rand-Scott Coggan
Karin Duval
Marilyn Rice
Sheri Sanders

II. CONTACT

Kerry Sievers, Human Resources Director, 556-2122
Julie Howe, Senior Labor Analyst, 556-2127

III. DESCRIPTION

City Council adopted Ordinance No. 2111 on August 7, 2001, establishing an independent Salary Commission for the purpose of setting the salaries of elected City officials. In 2005, the ordinance was amended for the purpose of separating the Mayor's compensation from the authority of the Salary Commission and transferring that authority to the Council; however, the Salary Commission continues to have responsibility for evaluating and establishing salaries for City Council members.

The last review of Council salaries was completed in 2004. Compensation should be reviewed on a regular basis; therefore, the City is again establishing a Salary Commission for the purpose of reviewing the salary of Councilmember's to determine whether an adjustment is needed.

The following steps in the process of forming the Salary Commission have been completed:

- On September 2, 2010, a press release was issued announcing plans to establish a Salary Commission.
- An advertisement was posted September 2, 2010; the closing date was September 24, 2010.
- Fifteen candidates responded to the advertisement expressing interest in serving as members of the Salary Commission.
- I have reviewed the qualifications of the fifteen applicants and have selected the above seven to serve on the Salary Commission. I am requesting confirmation from the Council of these seven applicants for appointment to the Salary Commission this evening.

Once confirmed, the Salary Commissioners will be sworn into office and will meet on a regular basis starting mid-October with the intention of filing salary recommendations by December 1, 2010. The Human Resources department will coordinate and facilitate meetings and provide research as directed by the Commission.

/s/ 09/29/2010
Kerry Sievers, Human Resources Director Date

Approved for Council Agenda /s/ 09/30/2010
John Marchione, Mayor Date