



DEPARTMENT OF
ECOLOGY
State of Washington

AMENDMENT NO. 1
TO GRANT AGREEMENT NO. G1400617
BETWEEN THE
STATE OF WASHINGTON DEPARTMENT OF ECOLOGY
AND
CITY OF REDMOND

PURPOSE: To amend the above-referenced grant agreement between the Department of Ecology [ECOLOGY] and The City of Redmond [RECIPIENT] for the Monticello Creek Watershed Retrofit Siting Project.

Whereas, this amendment is needed to extend the agreement expiration date and revise the tasks in order to complete the project deliverables. The City of Redmond has requested an extension and a reallocation of funds to task 3 and 4. Task 5 and 6 will be cancelled. Those funds will be used for task 3 and 4 expenditures from 2016, and for 2017 expenditures.

IT IS MUTUALLY AGREED that the grant agreement is amended as follows:

1. PART I. GENERAL INFORMATION, this section will be modified as follows:
 - a. The agreement expiration date is changed from June 1, 2017 to October 31, 2017.
2. PART IV. SCOPE OF WORK is modified as follows:
 - a. Task 4 Public Involvement is modified to add subtask B:
 - B. The RECIPIENT will engage in a second phase of public involvement campaign which expands upon the original effort. This is due to poor attendance and participation in the first round of public involvement. The City will initiate a new public involvement campaign to expand advertising of meetings and outreach efforts and direct mailers that will improve interest in the project.

3. Task 5 and Task 6 is cancelled in their entirety.
4. The Summary of Deliverables tables is modified as follows:

Task Number	Deliverable Description	Due Date	NEW
1	QAPP Waiver Form, QAPP if necessary,	July 2015	July 2016
1	Quarterly progress reports and financial vouchers, Semi-annual FEATS forms,	Ongoing through July 2017	Ongoing through October 2017
2	Existing conditions summary, geodatabase and map of all spatial data used	February 2016	March 2017
3	Draft modeling report for Ecology review	August 2016	July 2017
3	Schematic system design, modeled system design, modeling report and model files	October 2016	March 2017
4	Public involvement plan <u>and summary of public involvement efforts.</u>	ongoing through July 2017	October 31, 2017
5	Draft Predesign Reports for Ecology review	February 2017	N/A, removing task
5	Final Pre-design Reports (minimum of three)	April 2017	N/A, removing task
6	Draft Project Report for Ecology review	May 2017	N/A, removing task
6	Final project report	July 2017	N/A, removing task

5. Part IV PROJECT BUDGET, will be modified as follows:

TASKS	TOTAL PROJECT COST	TOTAL ELIGIBLE COST
1. Project Administration/Management	\$41,898	\$14,137
2. Data Collection	\$41,809	\$41,809
3. Schematic System Design and Modeling	\$176,636	\$122,688
4. Public Involvement	\$71,366	\$71,366
5. Prepare Pre-design Reports	\$157,723	\$0
6. Prepare Final Report	\$76,706	\$0
TOTAL	\$449,815	\$250,000
The DEPARTMENT's Fiscal Office will track to the Total Eligible Cost.		

FURTHER, this amendment shall be effective on June 1, 2017.

Except as expressly provided by this amendment, all other terms and conditions of the original grant agreement and all amendments remain in full force and effect.

This Amendment is signed by persons who represent that they have the authority to execute this Amendment and bind their respective organizations to this Amendment.

IN WITNESS WHEREOF: these parties have signed this amendment:

State of Washington
 Department
 By

Gordon White 7/10/17
 Gordon White Date
 Program Manager
 Shorelands and Environmental Assistance

The City of Redmond

By John Marchione 6/15/17
 John Marchione Date
 Mayor



STATE OF WASHINGTON
DEPARTMENT OF ECOLOGY

PO Box 47600 • Olympia, WA 98504-7600 • 360-407-6000

711 for Washington Relay Service • Persons with a speech disability can call 877-833-6341

July 10, 2017

Mayor John Marchione
City of Redmond
15670 NE 85th St.
PO Box 97010
Redmond, WA 98073-9710

**Re: National Estuary Program Watershed Protection and Restoration Grant
Grant Agreement No. G1400617
Project Title: Monticello Creek Watershed Retrofit Siting**

Dear Honorable Mayor Marchione:

I am pleased to inform you that Amendment 1 for the above referenced Grant Agreement has been signed. An original is enclosed for your reference and project files.

This amendment extends the agreement expiration date from June 1, 2017 to October 31, 2017. Subtask regarding Public Involvement is modified, and Task 5 and Task 6 are cancelled, And the Deliverables Tables has been modified.

If you have any questions or need additional information, please call Carrie Byron, Ecology's Project Manager, at (425) 649-4451, email address: Carrie.Byron@ecy.wa.gov or Kirsten Weinmeister, Ecology's Financial Manager, at (360) 407-6514 or email address: Kirsten.Weinmeister@ecy.wa.gov.

Sincerely,

Kirsten Weinmeister
Financial Manager
Shorelands and Environmental Assistance Program

cc: Carrie Byron, Ecology

CITY CONTRACT ROUTING & APPROVAL

Instructions on Back

Project Title: Monticello Creek Restoration Plan

Project No: 20021511.04.01.02

Type of Service: Grant Agreement

Provider of Service: Washington Department of Ecology

Source of Funding: Washington Department of Ecology

Original Contract/Agreement Amount: \$250,000 Estimated Start Date: 8/31/2015

Current Contract/Agreement Amount (includes previous supplements, if any): NA

Proposed Increase: NA Council Approval Date: 8/15/2015

New Contract Total: \$250,000 Estimated Completion Date: 10/31/2017

Project Administrator: Andy Rheume Ext: 2741

Return contract to: Andy Rheume Mailstop: 2NPW Ext: 2741

Supervisor/Manager Signature Gary Schimyk Date 6/12/17

Department Head/Designee Signature Linda DeBaldt Date 6/13/17

Remarks: Amendment to existing grant agreement to extend the agreement date to 10/31/2017 and to change the grant eligible deliverables.
orig cc # 7954

ROUTING PROCESS: (3 copies)

To: City Clerk (for routing and signatures) AK Date 6/13/17

Risk Manager MEB Date 6/14/17
(Signature or initials)

City Attorney JMM Date 6/15/17
(Signature or initials) AK 6/15/17

Mayor _____ Date _____
(Signature or initials)

City Clerk MYL Date 6/20/17
(Signature or initials)

Note: Please return the fully executed routing sheet, contracts and agreements to the Originating Division for distribution except for one original retained by the City Clerk.

FINANCE USE ONLY: Dynamics (PA) Number _____ City Contract Number 7954-1

1. Start with four (4) original construction contract copies or three (3) original consultant agreement copies. All documents **must** be signed **first** by the construction company or consultant firm.
2. The originating department completes this form, obtains the signature of the division head or designee and routes the contract/consultant agreement documents with this routing form on top. Incomplete forms will be returned to the originating division. Contracts/consultant agreements are routed to the department head/designee for approval, the City Clerk for listing in a "tickler" document, then to the following for approval: Risk Manager, City Attorney, Mayor, City Clerk (for assigning a contract number) and lastly back to the originating division. The following information must be included on the routing form:
 - Dollar amount of the contract (including all applicable taxes),
 - Source of the funding,
 - In case of an amendment, specify both the original and amended amounts and indicate the percentage increase or decrease in the "Remarks" section.
 - Council approval date needed if:
 - a. Consultant contract/agreement or amendment exceeds \$25,000 in one year
 - b. Construction contracts exceed \$30,000 for a single craft or \$50,000 for multiple crafts
3. Mark all the contract signature pages with flags.
4. Securely fasten any explanatory memorandums or material in the front of the document.
5. Each construction contract copy must have an insurance certificate and performance bond (as required) securely fastened to the contract unless other arrangements have been made with the Risk Manager.
6. If the contract is marked "Urgent" in the "Remarks" section, every effort will be made to expedite it. Otherwise, allow ten (10) days for the process.
7. The City Clerk's office will notify the originating division contact for pickup of the contract when it is fully executed.
8. Distribution of the contracts and agreements is as follows:

Construction contracts - Four (4) copies

- One (1) filed with City Clerk
- One (1) to contractor
- One (1) filed with City Engineer
- One (1) retained by department
- a. The originating division contact takes the City Engineer's copy of the executed contract and routing form to the Public Works Management Analyst Associate on the fourth floor.
- b. The Management Analyst Associate will create the purchase requisition for Purchasing to issue a purchase order.
- c. Purchasing sends the Management Analyst Associate the purchase order

Consultant agreements - Three (3) copies

- One (1) filed with City Clerk
- One (1) to consultant
- One (1) retained by department
- a. The originating division contact takes the executed routing form to the Public Works Management Analyst Associate on the fourth floor for verification of the overall project budget number and insertion of other budget numbers, task numbers and amounts relating to transportation, storm, sewer, water/ wastewater, Parks, etc.
- b. This routing form along with a copy of the first and signature pages of the consultant agreement are taken to Purchasing so a tracking document can be established in the city's financial system for issuing a blanket purchase order.
- c. Purchasing will return the City Contract Routing & Approval form to the originating division contact with the purchase order number noted.