General Services Agreement

Non-Public Work

CONTRACT # 5813

# is known) ECity Gov Alliance Subscription to Human Services Portal	WORK DESCRIPTION (reference & list all attached exhibits) Appendix D Description of Services Appendix E Subscriber Fees and Payment Terms
CONTRACTOR City of Bellevue	CITY PROJECT ADMINISTRATOR (Name address phone #) Brooke Buckingham City of Redmond 4SPL P O Box 97010 Redmond WA 98073 9710 2416 bbuckingham@redmond gov
CONTRACTOR CONTACT (Name address phone #) John Backman City of Bellevue PO Box 90012 Bellevue WA 98009 452 7821	BUDGET OR FUNDING SOURCE Planning Department Budget
FEDERAL ID # 91 6007020	MAXIMUM AMOUNT PAYABLE, IF ANY \$ 0 00
SUPPLIER/CONTRACTOR'S REDMOND BUSINESS LICENSE ID #	COMPLETION DATE December 31 2008
APPLICANT NAME	APPLICANT CONTACT (Name address & phone #)

AMENDMENT #1

Human Service Portal

September 4, 2008

The eCityGov Alliance and the City of Redmond having entered an Agreement for NWProperty net service dated June 21, 2004, now, in consideration of the mutual promises herein stated the parties request amendment of the Agreement as follows

1 Human Service Portal service Appendices D and E shall be added to this Agreement

All other terms and conditions shall remain the same

In witness whereof the Parties have executed this Amendment as of the Effective Date

eCityGov Alliance	City of Redmond
Accepted By (Signature)	Accepted By (Signature)
John Backman Executive Director	John Marchione Mayor
Date /0//6/8	Date
	Approved as to Form (Signature)
	Attorney

Date 10/7/08

APPENDIX D

Description of Application Service(s)

City of Redmond

I PRODUCT SUBSCRIPTION(S)

Human Service Portal

II DESCRIPTION OF PRODUCT SERVICE HUMAN SERVICE PORTAL

- 1 The Human Service Portal application functionality includes but is not limited to
 - (a) Secure central portal for on-line management of human service RFP s
 - (b) On-line management and coordination of master contracts
 - (c) Private human service manager communications portal
 - (d) Project team documents and communications
 - (e) Secure document library
 - (f) Service provider profile one-stop registration for multiple agencies
 - (g) On-line provider performance reporting
 - (h) On-line RFP and submittal process
 - (i) On-line agency performance reporting

III TECHNICAL DATA SPECIFICATIONS

1 Data supplied by the Subscriber

Human Service Project committee members are responsible for uploading and maintaining documents and data for their city/agency. The data shall be maintained on a schedule established by the Human Service Project Management Committee.

2 Data interfaced from the Alliance Application to the Subscribers back-end system

Not applicable

IV SPECIAL REQUIREMENTS AND CONDITIONS

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- 1 Subscriber agencies are responsible for the maintenance of
 - (a) The content of relating to city/agency specific information such as contacts address phone numbers email addresses and/or linked content
 - (b) Actively participating in the application business team meetings
- 2 Subscriber agency staff that desire user account(s) must
 - (a) Be authorized by their agency
 - (b) Agree to the most current version of the Alliance Technology Resource Usage Policy

APPENDIX E

Subscriber Fees and Payment Terms

City of Redmond

I ANNUAL FEE(S)

- 1 **Human Service Portal Annual Fee** annual cost of the subscription for this service is \$5 400
- 2 **Establishment of Fees** Each year the Board shall set Subscriber Fees for the next calendar year no later than September 30th At such time the Board may increase decrease or leave fees unchanged depending need

II PAYMENT TERMS

- The invoice shall encompass Subscription fee(s) for one full calendar year or for the applicable pro-rata Subscription fee(s)
- 2 Annual payment is due within 60 days of invoice
- The invoice for the current year will be sent upon signing of this Agreement Payment is due within 60 days of invoice
- Payments which are 60 days past due shall be considered to be in arrears. The Alliance may elect to discontinue service to the Subscriber until said account is paid in full. The Board at its sole discretion, by elect to not disconnect a Subscriber that is in arrears if suitable arrangements have been made for future payment.

III MODIFICATION OF FEES

The Board may make modifications to the Application(s) based on recommendations from the Project Team(s). Any resulting fee changes will be either billed on a pro-rata basis and/or calculated in to the Subscription rate in the next calendar year.