



**Washington State
Department of Transportation**

Transportation Building
310 Maple Park Avenue S.E.
P.O. Box 47300
Olympia, WA 98504-7300
360-705-7000
TTY: 1-800-833-6388
www.wsdot.wa.gov

September 11, 2017

Ms. Linda E. De Boldt, PE
Public Works Director
City of Redmond
PO Box 97010
Redmond, Washington 98073-9710

RECEIVED

SEP 12 2017

CITY OF REDMOND
Public Works Administration

City of Redmond
Redmond Woodinville Rd SRTS & 134th Ave
NE SRTS
SRTS-0202(057) & SRTS-1065(012)
UDBE Goal & Training Hours
CC# 8160 & CC# 8159

Dear Ms. De Boldt:

The WSDOT Disadvantaged Business Enterprise (DBE) program, approved by FHWA, requires the evaluation of each local agency project to determine the feasibility of including DBE goals (See chapter 26 of the Local Agency Guidelines (LAG) manual).

This office applied the criteria and established a **19 percent mandatory** UDBE goal for this project. Please include the following specifications in your contract:

APWA GSP 1-02.9 Option A, B, or C
WSDOT GSP 1-07.11.OPT3

In addition, a training goal of **0 hours** were established for this project.

Please note that failure to receive concurrence to award from Local Programs in accordance with the LAG manual will result in loss of federal participation.

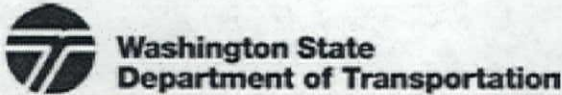
If you have any questions, please feel free to contact me at 360.705.7383, or by e-mail at hoJohn@wsdot.wa.gov.

Sincerely,

John Ho, P.E.
Project Development Engineer
Local Programs

JBH:ww:ac

cc: Mehrdad Moini, Northwest Region Local Programs Engineer, MS NB82-121



AGENCY

Local Agency Agreement Supplement

Agency City of Redmond		Supplement Number 1
Federal Aid Project Number SRTS-0202(057)	Agreement Number LA-8903 DK	CFDA No. 20.205 (Catalog of Federal Domestic Assistance)

The Local Agency requests to supplement the agreement entered into and executed on 06/13/16
 All provisions in the basic agreement remain in effect except as modified by this supplement. P3 DK

The change to the agreement are as follows:

Project Description

Name Redmond Woodinville Rd Safe Route Length 0.06

Termini Near 10700 block to near 10800 block

Description of Work No Change

Reason for Supplement

Obligate construction phase of project

Are you claiming indirect cost rate? Yes No

Project Agreement End Date 01/01/2020

Does this change require additional Right of Way or Easements? Yes No Advertisement Date: 10/1/2017

Type of Work		Estimate of Funding					
		(1) Previous Agreement/Suppl.	(2) Supplement	(3) Estimated Total Project Funds	(4) Estimated Agency Funds	(5) Estimated Federal Funds	
PE 100 %	a. Agency	32,000.00		32,000.00		32,000.00	
	b. Other Consultant	113,000.00		113,000.00		113,000.00	
	Federal Aid Participation Ratio for PE						
	c. Other Non-Participating	38,750.00		38,750.00	38,750.00		
	d. State	5,000.00		5,000.00		5,000.00	
e. Total PE Cost Estimate (a+b+c+d)		188,750.00	0.00	188,750.00	38,750.00	150,000.00	
Right of Way 100 %	f. Agency		1,382.00	1,382.00	1,382.00		
	g. Other			0.00			
	Federal Aid Participation Ratio for RW						
h. Other			0.00				
i. State			0.00				
j. Total R/W Cost Estimate (f+g+h+i)		0.00	1,382.00	1,382.00	1,382.00	0.00	
Construction 100 %	k. Contract		350,000.00	350,000.00		350,000.00	
	l. Other Consultant		20,000.00	20,000.00		20,000.00	
	m. Other Non-Participating		1,226,432.00	1,226,432.00	1,226,432.00		
	Federal Aid Participation Ratio for CN						
	n. Other			0.00			
	o. Agency		20,000.00	20,000.00		20,000.00	
	p. State		10,000.00	10,000.00		10,000.00	
q. Total CN Cost Estimate (k+l+m+n+o+p)		0.00	1,626,432.00	1,626,432.00	1,226,432.00	400,000.00	
r. Total Project Cost Estimate (e+j+q)		188,750.00	1,627,814.00	1,816,564.00	1,266,564.00	550,000.00	

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the Federal funds obligated, it accepts and will comply with the applicable provisions.

Agency Official
 By *John Machione*
 Title *Mayor*

Washington State Department of Transportation
 By *John R. M...*
 Director, Local Program
 Date Executed

SEP 22 2017

Agency City of Redmond		Supplement Number 1
Federal Aid Project Number SRTS-0202(057)	Agreement Number	CFDA No. 20.205 (Catalog of Federal Domestic Assistance)

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin. Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 90 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$750,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

XVII. Assurances

Local Agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).



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September 27, 2017

Ms. Linda E. De Boldt, PE
Public Works Director
City of Redmond
PO Box 97010
Redmond, Washington 98073-9710

RECEIVED

OCT 02 2017

CITY OF REDMOND
Public Works Administration

**City of Redmond
Redmond-Woodinville Rd.
Safe Route Project
SRTS-0202(057)
FUND AUTHORIZATION**

Dear Ms. De Boldt:

We have received FHWA fund authorization, effective September 22, 2017, for this project as follows:

PHASE	TOTAL	FEDERAL SHARE
Construction	\$1,626,432	\$400,000

The following are required to ensure compliance with federal and state requirements:

- Advertisement of the project within six weeks of construction authorization.
- Submit the Award Data to the Region Local Programs Engineer prior to construction start.
- Show continuous project progress through monthly billings, until the project is complete. Failure to show continuous progress may result in the project becoming inactive per 23 CFR 630.106(a) (5) and subject to de-obligation of all federal funds and agreement closure.

Enclosed for your information and file is a fully executed copy of Supplement Number 1 to Local Agency Agreement LA-8903 between WSDOT and your agency. All costs exceeding those shown on this agreement are the sole responsibility of your agency.

You may proceed with the administration of this project in accordance with your WSDOT approved Certification Acceptance agreement.

Original: M. Hart

Copies: L. DeBoldt
P. Dane
B. Al-Ali
G. Hulskamp

Sincerely,

For: Stephanie Tax
Interim Director
Local Programs

ST:jg:ac
Enclosure

cc: Mehrdad Moini, Northwest Region Local Programs Engineer, MS NB82-121

City Agreement Routing Form

The Project Administrator should complete the top section of this form, once Department Head/Designee signature has been obtained, attach the specified number of agreement originals to this form (have the contractor/supplier sign all original copies before routing) and forward the documents to the City Clerk for internal city routing. The City Clerk will route the agreement to the Risk Manager for approval of insurance and indemnification requirements, to the City Attorney for approval as to legal form and to the Mayor for signature. The City Clerk will then attest/authenticate the Mayor's signature and will forward this form and remaining agreement(s) to Project Administrator.

Project Title: Red-Wood Road Safe Route to School + 134th Avenue Safe Route to School
 Type of Service: Grant obligation (construction phase)
 Supplier/Contractor Name: W/SDOT administered grants
 Contract/Agreement Amount, Original: Redwood: 400,000 Amended Amount: 174th: 350,000
 Council Approval Date: 10/26/15 Nature of Funding: Safe Routes to School grants
 Project Administrator: Peter Dane Mail Stop: 45PL Phone: 2816
 Anticipated Agreement Start Date: 10/1/17 Estimated Completion Date: 10/1/18

Does this contract contain the purchase of technology related items/services? YES NO
 If Yes, route to: I.S. Manager (3SFN)

I.S. Signature: _____ Date: _____

Will federal funds be used to pay for all or part of contract? YES NO
 If Yes, check for debarment at www.sam.gov
 (print results and keep a copy in project file)

Department Head/Designee Signature: Karen Halverson Date: 8-31-2017

Comments:

Account Numbers/
 Distribution
 NIGP/Commodity Code: _____

ROUTING PROCESS: (2 ^{each} _{page} copies)

To: City Clerk	<u>AK</u>	Date	<u>9/1/17</u>
	<i>(for routing and tracking)</i>		
Risk Manager	<u>MEB</u>	Date	<u>9/1/17</u>
	<i>(Signature or initials)</i>		
City Attorney	<u>Sum</u>	Date	<u>9/5/17</u>
	<i>(Signature or initials)</i>		
<i>(Note: If contract exceeds Mayor's authorized signing limits, route to City Clerk (3SFN) for council approval)</i>			
Mayor	<u>JM</u>	Date	<u>9/5/17</u>
	<i>(Signature or initials)</i>		
City Clerk	<u>JM</u>	Date	<u>9/7/17</u>
	<i>(Signature or initials)</i>		

NOTE: The agreement becomes fully executable once the Mayor has signed it. The Project Administrator may then forward one set of originals to the Contractor/Consultant and work may begin. The City's original will be retained by the City Clerk. Once all signatures have been obtained, forward a copy of this form to Accounts Payable, with payment instructions.

Finance use ONLY Supplier Id Date Received Agreement # 8160-1