

The FIRST AMENDMENT to AGREEMENT GCB2043 entered into between the Washington State Department of Transportation (hereinafter referred to as "WSDOT"), and City of Redmond (hereinafter referred to as "CONTRACTOR"), and/or individually referred to as the "PARTY" and collectively referred to as the "PARTIES,"

#### RECITALS

WHEREAS, both PARTIES agree to amend AGREEMENT GCB2043 to update the scope to reflect the new restrictions on incentives; and

WHEREAS, both parties agree to extend the completion date from December 31, 2017 to December 31, 2018;

NOW THEREFORE, the following AMENDMENTS are hereby incorporated into AGREEMENT GCB2043:

#### AGREEMENT

1. Amend Caption heading 'Completion Date' on the first page of the AGREEMENT to read as follows:

**Completion Date:** December 31, 2018

2. Amend the scope set forth in 'Exhibit I, Scope of Work,' to read as follows:

**City of Redmond TDM Program Strategy Plan  
2012 CMAQ GTEC TDM EXPANSION  
Amended Scope of Work**

#### Introduction

The following scope of work will supplement and enhance the City of Redmond's current Transportation Demand Management program. The activities outlined below will proactively reduce single-occupancy vehicle trips, increase use of healthy transportation modes and reduce greenhouse gas emissions. This program strategy will encourage and celebrate the use of transit, vanpooling, carpooling, biking, and/or walking for all trips. The strategy will target residents, employees, students and employers that are willing and able to use an alternative to driving alone. This project intends to reduce both commute and non-commute trips.

**Program messaging to target audiences will be conducted under two different brand identities:**

- R-TRIP (Redmond Trip Resource and Incentive Program) until June 30, 2015
- Go Redmond – Redmond's new TDM branding as of July 1, 2015 which will use Rideshareonline.com

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## Incentive Program

<p><b>Concept</b></p>	<p>Use rewards to inspire residents and employees to use alternatives to driving for work related and personal trips. Will run promotions to engage users on new GoRedmond.com which launches in July 2015.</p> <p><u>Target Audiences:</u></p> <ul style="list-style-type: none"> <li>• Redmond residents and employees</li> </ul>
<p><b>Deliverables</b></p>	<p>The following are strategies that will be used as part of the incentive program:</p> <ul style="list-style-type: none"> <li>• Subsidies for encouraging and taking alternative transportation, such as, but not limited to transit, vanpool, first and last mile, bike share, emergency ride home, and carpool subsidies.</li> <li>• Grants to support employers to help them offer services such as, but not limited to, transit and vanpool passes.</li> <li>• Taxi and ridesharing services for a Guaranteed Ride Home program.</li> <li>• Ridesharing services for first/last mile programs that will connect residents and employees with transportation services such as, but no limited to, park and rides, transit and employment centers.</li> <li>• Rewards for new incentive programs such as monthly, quarterly, seasonal drawings and/or small guaranteed rewards that promote safety and driving less.</li> <li>• Services to improve access to Go Redmond rewards and subsidies such as translation of applications, brochures, and other program marketing materials.</li> <li>• Marketing that encourage reducing drive alone trips, such as but not limited to, graphic design, printing, banners, signage, website related costs, etc.</li> <li>• <b>Performance Measurement Plan:</b> Data from Rideshare Online reports showing alternative trips taken during the time period.</li> </ul>
<p><b>Growth Center</b></p>	<ul style="list-style-type: none"> <li>• Downtown Redmond and Overlake</li> </ul>
<p><b>TDM Project Location</b></p>	<ul style="list-style-type: none"> <li>• Citywide as trips in Redmond likely pass through Downtown and/or Overlake</li> </ul>
<p><b>Timeline</b></p>	<ul style="list-style-type: none"> <li>• April 2015 through December 2018</li> </ul>
<p><b>Budget</b></p>	<ul style="list-style-type: none"> <li>• \$127,500</li> </ul>

## Bicycle/Pedestrian Program

<p><b>Concept</b></p>	<p>Inspire, promote, educate and reward Redmond’s residential and employment population on the benefits of biking and walking as a preferred method of transportation in order to reduce traffic, improve air quality, manage increased population and strengthen Redmond’s biking and walking culture.</p> <p><u>Target Audiences:</u></p> <ul style="list-style-type: none"> <li>• Redmond small businesses with possible expansion to large business</li> <li>• Redmond residents, employees, and commuters</li> <li>• Redmond students from elementary through college level</li> </ul>
<p><b>Deliverables</b></p>	<p>The following are strategies that will be used as part of the bicycle/pedestrian program:</p> <ul style="list-style-type: none"> <li>• Up to 3500 staff hours including salary and eligible benefits (number based on average of 24 hours per week from April 2015-December 2018).</li> <li>• Staff supplies to support safe and effective program execution, such as but not limited to, uniform, safety lights, bicycle, etc.</li> <li>• Small capital items, such as but not limited to, bike racks, lockers, cages, bike repair stations, bike/pedestrian signage, loaner bikes, etc.</li> <li>• Minor improvements to increase pedestrian and bicycle access to businesses, trails, and other destinations.</li> <li>• Supplies and resources that encourage biking and walking, such as but not limited to, safety flashers, helmets, reusable shopping bags, reflective clothing, shopping carts, etc.</li> <li>• Marketing that encourage bicycling and walking, such as but not limited to, graphic design, printing, banners, signage, website related costs, etc.</li> <li>• Events and classes that train educate and encourage biking and walking. Expenses such as, but not limited to, speaker fees, materials, marketing, supplies, room and/or equipment rental, etc.</li> <li>• Promotions and incentives that encourage biking and walking rather than driving.</li> <li>• Expenses related to Redmond’s SchoolPool program for students.</li> <li>• <b>Performance Measurement Plan:</b> Data from Rideshare Online reports showing alternative trips taken during the time period.</li> </ul>
<p><b>Growth Center</b></p>	<ul style="list-style-type: none"> <li>• Downtown Redmond and Overlake</li> </ul>

<b>TDM Project Location</b>	<ul style="list-style-type: none"> <li>• Downtown Redmond and Overlake</li> </ul>
<b>Timeline</b>	<ul style="list-style-type: none"> <li>• April 2015 through December 2017</li> </ul>
<b>Budget</b>	<ul style="list-style-type: none"> <li>• \$87,500 (staff)</li> <li>• \$120,000 (program cost)</li> <li>• <b>\$207,500 (three year total)</b></li> </ul>

### TDM for Diverse Communities

<b>Concept</b>	<ul style="list-style-type: none"> <li>• Support Hopelink's efforts to engage seniors, people with disabilities, low income households, immigrants/refugees and veterans. Enable improved mobility for these populations by encouraging use of lower-cost alternatives to driving alone.</li> <li>• This approach would be piloted at King County Housing Authority facilities in Downtown Redmond and Overlake, with successful strategies expanded to other facilities in these Regional Growth Centers as resources allow.</li> </ul>
<b>Deliverables</b>	<p>The following are strategies that will be used as part of the diverse communities program:</p> <ul style="list-style-type: none"> <li>• Travel options training for Redmond residents and/or users of facilities in urban centers such as the Redmond Senior Center. Travel training provides education and resources on public transit and other transportation options.</li> <li>• Assistance for individuals who are eligible for ORCA RRFP or ORCA LIFT cards to ensure that individuals are enrolled and able to use these products.</li> <li>• Incentives including transit fare and pedestrian/bicycle visibility items for individuals who work with Hopelink staff to create individualized transportation/mobility plans that include non-SOV options (options may include Metro Alternative Services).</li> <li>• Coordination between efforts to ensure that diverse communities are participating in other GoRedmond.com incentives</li> <li>• <b>Performance Measurement Plan:</b> Data from Rideshare Online reports showing alternative trips taken during the time period.</li> </ul>
<b>Growth Center</b>	<ul style="list-style-type: none"> <li>• Downtown Redmond and Overlake</li> </ul>

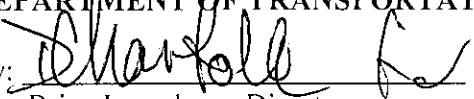
TDM Project Location	<ul style="list-style-type: none"> <li>Downtown Redmond and Overlake</li> </ul>
Timeline	<ul style="list-style-type: none"> <li>July 2015 through June 2017</li> </ul>
Budget	<ul style="list-style-type: none"> <li>\$29,200 (Contracted staff)</li> <li>\$8,526 (Programming)</li> <li><b>\$37,727.28 (Total)</b></li> </ul>

3. A copy of this AMENDMENT to the AGREEMENT shall be attached to and made a part of the original AGREEMENT. Any references to the "AGREEMENT" shall mean "AGREEMENT as amended."

4. All other terms and conditions of the original AGREEMENT not hereby amended shall remain in full force and effect. This document may be simultaneously executed in several counterparts, each of which shall be deemed original having identical legal effect.


IN WITNESS WHEREOF, the PARTIES hereto have executed this AMENDMENT the day and year last written below.

WASHINGTON STATE  
DEPARTMENT OF TRANSPORTATION

By:   
Brian Lagerberg, Director  
Public Transportation Division

Date: 3/1/18

CONTRACTOR

By:   
Authorized Representative  
Title: FINANCE DIRECTOR

Print Name: NALIKA FILES

Date: 2/6/18



**Washington State  
Department of Transportation**

Transportation Building  
310 Maple Park Avenue S.E.  
P.O. Box 47300  
Olympia, WA 98504-7300  
360-705-7000  
TTY: 1-800-833-6388  
[www.wsdot.wa.gov](http://www.wsdot.wa.gov)

March 1, 2018

Caroline K. Chapman  
City of Redmond  
PO Box 97010  
Redmond, WA 98073

Subject: Executed Second Amendment for GCB2043

Dear Ms. Chapman,

Enclosed is a completely executed second amendment to grant agreement, GCB2043.

We will email you the personalized reimbursement request and required quarterly progress report forms. To receive payment, please e-mail your completed reimbursement request to [PTDinvoices@wsdot.wa.gov](mailto:PTDinvoices@wsdot.wa.gov), and the quarterly progress report form to the [PTDReports@wsdot.wa.gov](mailto:PTDReports@wsdot.wa.gov), cc'ing Kathy Johnston.

If you have any questions or need technical assistance, you may contact Kathy Johnston at 360-705-7925. We look forward to working with you during the course of your project.

Sincerely,

A handwritten signature in black ink, appearing to read 'Don Chartock', with a long horizontal flourish extending to the right.

Don Chartock, Project Delivery Manager  
Public Transportation Division

DC: at

Enclosures

# City Agreement Routing Form

The Project Administrator should complete the top section of this form, once Department Head/Designee signature has been obtained, attach the specified number of agreement originals to this form (have the contractor/supplier sign all original copies before routing) and forward the documents to the City Clerk for internal city routing. The City Clerk will route the agreement to the Risk Manager for approval of insurance and indemnification requirements, to the City Attorney for approval as to legal form and to the Mayor for signature. The City Clerk will then attest/authenticate the Mayor's signature and will forward this form and remaining agreement(s) to Project Administrator.

Project Title: Amendment to Agreement GCB2043/contract 7940  
Type of Service: CMAQ grant date extension of 1 year

Supplier/Contractor Name: Washington State Department of Transportation  
Contract/Agreement Amount, Original: \$372,727.28 Amended Amount: n/a-same  
Council Approval Date: 5/21/15 Nature of Funding: CMAQ federal grant

Project Administrator: Caroline Chapman MailStop: 4SCC Phone: 556 2442  
Anticipated Agreement Start Date: \_\_\_\_\_ Estimated Completion Date: 12/31/2018

Does this contract contain the purchase of technology related items/services?  YES  NO  
If Yes, route to: I.S. Manager (3SFN)

I.S. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Will federal funds be used to pay for all or part of contract?  YES  NO  
If Yes, check for debarment at [www.sam.gov](http://www.sam.gov)  
(print results and keep a copy in project file)

Department Head/Designee Signature: [Signature] Cika Yardenbrande Date: 2/1/18

Comments: Remainder funds on contract: \$170,538.47 orig CC# 7940

Account Numbers/  
Distribution: 118.18500.3300.2020S (Revenue)

NIGP/Commodity Code: \_\_\_\_\_

ROUTING PROCESS: (2 copies)

To: City Clerk [Signature] Date 2/2/18  
(for routing and tracking)

Risk Manager [Signature] Date 2/2/18  
(Signature or initials)

City Attorney [Signature] Date 2/6/18  
(Signature or initials)

(Note: If contract exceeds Mayor's authorized signing limits, route to City Clerk (3NFA) for council approval)  
Mayor [Signature] Date 2/6/18  
(Signature or initials)

City Clerk [Signature] Date 2/7/18  
(Signature or initials)

NOTE: The agreement becomes fully executable once the Mayor has signed it. The Project Administrator may then forward one set of originals to the Contractor/Consultant and work may begin. The City's original will be retained by the City Clerk. Once all signatures have been obtained, forward a copy of this form to Accounts Payable, with payment instructions.

Finance use ONLY	Supplier Id	Date Received	Agreement #
	<input type="text"/>	<input type="text"/>	<u>7940-1</u>

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Project Title: \_\_\_\_\_

Type of Service: \_\_\_\_\_

Supplier/Contractor Name: \_\_\_\_\_

Contract/Agreement Amount, Original: \_\_\_\_\_ Amended Amount: \_\_\_\_\_

Council Approval Date: \_\_\_\_\_ Nature of Funding: \_\_\_\_\_

Project Administrator: \_\_\_\_\_ MailStop: \_\_\_\_\_ Phone: \_\_\_\_\_

Anticipated Agreement Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Does this contract contain the purchase of technology related items/services?  YES  NO

If Yes, route to: I.S. Manager (3SFN)

I.S. Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Will federal funds be used to pay for all or part of contract?  YES  NO

If Yes, check for debarment at [www.sam.gov](http://www.sam.gov)  
(print results and keep a copy in project file)

Department Head/  
Designee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Comments:

Account Numbers/  
Distribution

NIGP/Commodity Code: \_\_\_\_\_

## ROUTING PROCESS: ( \_\_\_\_\_ copies)

To: City Clerk \_\_\_\_\_ Date \_\_\_\_\_  
(for routing and tracking)

Risk Manager \_\_\_\_\_ Date \_\_\_\_\_  
(Signature or initials)

City Attorney \_\_\_\_\_ Date \_\_\_\_\_  
(Signature or initials)

(Note: If contract exceeds Mayor's authorized signing limits, route to City Clerk (3NFN) for council approval)

Mayor \_\_\_\_\_ Date \_\_\_\_\_  
(Signature or initials)

City Clerk \_\_\_\_\_ Date \_\_\_\_\_  
(Signature or initials)

**NOTE:** The agreement becomes fully executable once the Mayor has signed it. The Project Administrator may then forward one set of originals to the Contractor/Consultant and work may begin. The City's original will be retained by the City Clerk. Once all signatures have been obtained, forward a copy of this form to Accounts Payable, with payment instructions.

Finance use ONLY Supplier Id  Date Received  Agreement #