

AM No. 11-078

TO:

Redmond City Council

FROM:

Mayor John Marchione

DATE:

March 29, 2010

SUBJECT:

Fire Chief Confirmation

REQUESTED MOTION

Confirm Kevin Donnelly to serve as Redmond's Fire Chief.

CONTACT

Mayor John Marchione 556-2101 Kerry Sievers, Human Resources Director 556-2122

BACKGROUND

The City has made a conditional offer of employment as the City's Fire Chief to Mr. Kevin Donnelly. I am requesting that the Council confirm Kevin's appointment as Fire Chief.

The City conducted a nationwide recruitment for this position. Eighty applications were received and screened. A preliminary telephone interview was conducted with top applicants. Four candidates were invited for on-site interviews in February. Three diverse panels interviewed the candidates. These panels were comprised of City staff, union representatives, a commissioner from Fire District #34, a member of the Civil Service Commission, the Fire Chief of Bellevue, the City of Renton Chief Administrative Officer, and me.

Throughout the interview process, Kevin displayed the characteristics and traits that are required of a Director. His leadership and management skills were evident, along with excellent interpersonal skills. Kevin was described by the panelists as genuine, professional, and personable with a sense of humor. The process proved Kevin to be an outstanding candidate and confirmed that he will be a valuable addition to the Fire Department and our management team.

Kevin brings substantial experience to this position through a long and varied career in fire operations and management in California. He began his career in 1986 as a Fire Engineer for Felton Fire Protection District in Felton, California. In 1991, Kevin transferred to the City of Lodi as a Firefighter/Engineer and was promoted through the

ranks. He became Fire Chief in 2009. Kevin holds a Bachelor's degree in Public Safety Management from California State University.

Attached to this memo is a copy of Kevin's resume which provides additional information on Kevin's qualifications for the position of Fire Chief with the City of Redmond.

John Marchione, Mayor

John Marchione, Mayor

Date

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Date

3/25///

Kerry A. Sievers, Human Resources Director

Date

Kevin Dennis Donnelly

OBJECTIVE

To serve as a leader in a professional organization that values community, the people that serve them, embracing the dynamic challenges that define today's fire service with the prospect of personal and professional growth.

PROFESSIONAL SUMMARY

Demonstrated knowledge and experience developing and implementing department policies and procedures by working with union and management representation to create solutions

Experienced in developing and managing a midsize municipal fire departments annual budget

Define and implement technologies that enhance department planning and support services

Setup, organize, co-ordinate, to meet project schedule requirements

Identifying and developing training for personnel to maintain a high level of practical efficiency

Experience in public relations and customer service, projecting a positive professional image

Develop successful partnership with labor group to accomplish department goals and objectives

Experience writing and managing a large federal grant promoting regional interoperability bringing together seven local fire agencies

EXPERIENCE

City of Lodi Fire Department Fire Chief	June 2009 – Current
City of Lodi Fire Department Division Chief – Fire Marshal	July 2008 – Current
City of Lodi Fire Department Division Chief - Operations	July 2003 to July 2008
City of Lodi Fire Department Battalion Chief – Training Division	July 2001 to July 2003
City of Lodi Fire Department Suppression Captain	Mar. 1996 to July 2001
City of Lodi Fire Department Firefighter/Engineer	Dec. 1991 to Mar. 1996
Felton Fire Protection District Felton, California – Fire Engineer	Oct. 1986 to Dec. 1991

EDUCATION

Bachelor in Science – Public Safety Management California State University

Long Beach, California

Associate in Arts - Public Safety & Services San Joaquin Delta College

Stockton, California Special Distinction - Honors

California State Fire Academy

Seaside, California Fire Chief Officer Courses

American River College

Sacramento, California Fire Technology

Cabrillo College

Aptos, California Fire Technology

San Jose City College

San Jose, California General Education

California Specialized Training Institute

San Luis Obispo, California Haz-Mat Specialist Emergency Operations Center Design and Operations

FFMA

USFA National Fire Academy
Emergency Management Institute
Emmetsburg, Maryland
Executive Development
Training Program Management
IS-700 National Incident Management System
IS-00273

CERTIFICATIONS

California State Board of Fire Services

Sacramento, California Fire Officer I - #015231

California State Fire Training

Sacramento, California ICS I-200, I-300, I-400 S-234, S-290

California State Board of Fire Services

Sacramento, California Hazardous Materials Specialist p #900094

California State Board of Fire Services

Sacramento, California Fire Investigator I - #881429