## Chapter 4.33 LANDMARK COMMISSIONS

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# 4.33.010 Regional Landmarks Commission.

- (A) Regional Landmarks Commission. A Regional Landmarks Commission is created for purposes related to designating regional landmarks and incentivizing improvements to these landmarks.
- (B) Commission Roles Established by Interlocal Agreement. The City's interlocal agreement with King County establishes the authority for the County to provide landmark designation and protection services in the city. King County Code (K.C.C.) 20.62 or its successor shall govern the duties, staffing, and procedural rules of the Regional Landmarks Commission.
- (C) Authority and Duty. The Regional Landmarks Commission shall have the duty and authority to:
  - (1) Review and approve, deny, or amend nominations of historic properties that are proposed for designation as landmarks.
  - (2) Review applications proposing removal of landmark designation from the regional landmarks and approve, approve with conditions, or deny the application based upon standards set forth in K.C.C. 20.62, as now exists and as hereafter amended.
  - (3) Provide technical assistance regarding proposed alterations to historic landmarks or excavations of archaeological sites.
  - (4) Review Certificate of Appropriateness applications to move, demolish or make additions or major alterations to properties listed in the Redmond Heritage Resources Register, when such applications are related to an economic incentive provided by King County, including loans, grants, and special tax programs, and either approve in whole, approve with conditions, or deny such application. (Ord. 2668 § 1, 2012: Ord. 2588 § 2 (part), 2011).

### 4.33.020 Redmond Landmark Commission.

- (A) Redmond Landmark Commission. The Redmond Landmark Commission is created for purposes related to promoting, protecting, and incentivizing improvements to sites and structures of historic or archaeological significance.
- (B) Authority and Duties. The Redmond Landmark Commission shall have the duty and authority to:
  - (1) Review Certificate of Appropriateness applications proposing to move, demolish or make additions or major alterations to historic landmarks and either approve in whole, approve with conditions, or deny such applications.
  - (2) Review applications proposing removal of historic landmarks from the Redmond Heritage Resources Register and approve, approve with conditions, or deny the application based upon standards set forth in K.C.C. 20.62, as now exists and as hereafter amended.
  - (3) Review and provide recommendations to the Redmond City Council regarding applications to the City's heritage restoration and preservation grant program.
  - (4) Advise the Mayor and City Council on issues pertaining to historic and archaeological resources. (Ord. 2668 § 2, 2012: Ord. 2588 § 2 (part), 2011).

# 4.33.030 Landmark designation decisions.

Decisions on applications for landmark designation and Certificates of Appropriateness shall be binding upon all parties with the exception where a recognized religious group owns an historic property and uses that property for worship or religious purposes, as called for in RZC 21.30.050(B)(2). (Ord. 2588 § 2 (part), 2011).

#### 4.33.040 Appointment and composition.

- (A) Regional Landmarks Commission Special Member. One special member shall be appointed by the Mayor and confirmed by the Redmond City Council to serve on the Regional Landmarks Commission as a voting member on all matters relating to or affecting designation, and Certificate of Appropriateness and incentives review for key historic landmarks listed in the King County interlocal agreement for preservation services.
- (B) Redmond Landmark Commission.
  - (1) Appointment. The Redmond Design Review Board together with two special members shall be empowered to act as the City of Redmond Landmark Commission pursuant to other provisions of this chapter.
  - (2) Special Members. Two special members shall be appointed by the Mayor and confirmed by the Redmond City Council to serve on the Redmond Landmark Commission. One shall be the member appointed by the Mayor and confirmed by the Redmond City Council to serve as the special member on the Regional Landmarks Commission. At least one of the two members shall be a resident of the City. At least one of the two members shall have professional expertise in historic preservation. (Ord. 2668 § 3, 2012: Ord. 2588 § 2 (part), 2011).

## 4.33.050 Terms of office.

The regular term of office for Landmark Commission members shall be four years. Terms shall commence on April 1st and end on March 31st four years later. Members appointed to fill a vacancy shall serve for the duration of the unexpired term. A member may hold office until a successor is appointed and confirmed even if after the end of the term. (Ord. 2668 § 4, 2012: Ord. 2588 § 2 (part), 2011).

### 4.33.060 Vacancies.

Vacancies on the Redmond Landmark Commission shall be filled in same manner as initial appointments. (Ord. 2668 § 5, 2012: Ord. 2588 § 2 (part), 2011).

#### 4.33.070 Removal.

The special members of the Redmond Landmark Commission may be removed for inefficiency, neglect of duty or malfeasance. The Mayor or the City Council may initiate removal proceedings and notice of any proposed removal shall be given to the special member at least ten days prior to any City Council vote upon the removal. Within ten days of receipt of a notice of intended removal, the special member may request a public hearing on the removal before the City Council. The Council shall conduct a public hearing, if requested. Upon completion of the hearing, or following the expiration of ten days from the notice date if no hearing is requested, the Council may take action on the removal. A two-thirds vote of the City Council is required for removal for the reasons listed in this section. Notwithstanding the above, when a special member misses three consecutive regular business meetings without being excused by majority vote of the Commission, the member's position shall automatically become vacant and a successor shall be appointed. (Ord. 2588 § 2 (part), 2011).

### 4.33.080 Rules.

The Redmond Landmark Commission shall adopt rules for the transaction of its business. The rules shall provide, but not be limited to, the date, time, place and format of regular meetings and hearings; a record of proceedings, reports, studies, findings, conclusions and recommendations; and election of a Commission Chair and Vice Chair to a one-year term each. The rules of the Redmond Landmark Commission shall be approved by the City Council and kept on file with the Planning Department. (Ord. 2588 § 2 (part), 2011).

#### 4.33.090 Staff services.

The Director of Planning and Community Development shall be responsible for the general administration of the Redmond Landmark Commission and may request staff services from other City departments or outside agencies trained in preservation. (Ord. 2588 § 2 (part), 2011).

#### 4.33.100 Conflict of interest.

Members of the Redmond Landmark Commission shall disqualify themselves from involvement in Commission actions in which they have a financial interest. A financial interest shall be deemed to include, but not be limited to, the member's own interest or the interest of a client or employer. (Ord. 2588 § 2 (part), 2011).

### 4.33.110 Quorum and voting.

(A) A majority of the appointed and qualified members of the Redmond Landmark Commission with at least one of the two special members present shall constitute a quorum for the transaction of business, provided that at least five shall be required to constitute a quorum, excluding any disqualifications.

(B) Any action taken by a majority of those present, when those present constitute a quorum, at any regular or special meeting of the Commission, shall be deemed and taken as the action of the Commission. Any number less than a quorum shall be authorized to convene a meeting at the time set and to adjourn, recess or continue a regular meeting, a special meeting, or a public hearing to a date and time certain. (Ord. 2588 § 2 (part), 2011).

The Redmond Municipal Code is current through Ordinance 2668, passed November 20, 2012.

Disclaimer: The City Clerk's Office has the official version of the Redmond Municipal Code. Users should contact the City Clerk's Office for ordinances passed subsequent to the ordinance cited above.

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